La Salle Academy Board of Trustees
January 25, 2019

[LSA] Dennis J. Picard Multimedia Research Center
2019 Services and Interlibrary Loan Policies
Application for Recertification by the RI Office of Library and Information Services

Library Services Overview
The Dennis J. Picard Multimedia Research Center offers a safe, organized, and smoothly functioning environment where high quality print, electronic, and equipment loans serve the entire La Salle Academy community and beyond. The Library is fully compliant with the American Library Association’s (ALA) Bill of Rights by making its collections available to all regardless of race, gender, relation, national origin, political affiliation or physical characteristics. The confidentiality rights of all library patrons are respected at all times. Our policies meet the ALA Code of Ethics. Service to patrons always takes precedence over internal library business and communications.

Two professional librarians serve the community of 1,700+ students, faculty, and staff members as well as the citizens of Rhode Island via LORI and RILINK consortia membership and their respective interlibrary loan programs. The librarians are committed to providing courteous and quality research and readers’ advisory service to all patrons in addition to overseeing equipment loans (35mm and digital cameras, Chromebooks, calculators, headphones). Information and resources are made available without judgment in a timely fashion both within and beyond the community on a daily basis whether the request is made in person, via the phone or email correspondence. Additionally, the librarians both co-teach a required freshman Digital Literacy course in conjunction with Computer Science/Business faculty members in which digital citizenship, online privacy concerns, basic electronic research strategies and plagiarism prevention are covered. This semester long course complies with the ISTE and the American Association of School Librarian’s Crosswalks for Future Ready Schools.

The Dennis J. Picard Multimedia Research Center also provides numerous programs. Opportunities for students to volunteer exist for them to take on the role of content creators (working with the librarians and faculty members to build and curate the “Beyond the Boundaries Library Guide for Poverty Awareness”), as tutors (in our upcoming “Coding Corner” initiative), as well as by serving as assistants with general circulation and processing support. Programs such as “Wise Words: Books and Films for Humanity” and the faculty/staff “Good Books Good Company Book Club” meet quarterly in the library as well.

Please visit our Homepage @ https://lasalle-academy.libguides.com/homepage to learn more about these programs and our print, electronic and instructional resources.

Approved by:

[Signature]

Brother Thomas Gerrow, FSC
President, La Salle Academy
Representing the La Salle Academy Board of Trustees